



Curriculum

- Access a course's *Calendar View*. (1)
- Use arrows to switch between curriculum groups. (2)
(e.g., switch between *trimesters/quarters/months*)
- Switch between curriculum groups by clicking on the group title. (2)
- Access a course's *List View*. (1)
- Access a course's *Document View*. (1)*
- Set a curriculum Quick Link. (3)
- Print the currently displayed curriculum. (4)

For the best experience, please install the latest Mozilla Firefox browser by going to:
www.firefox.com

Unwrapped Standards

- Open an unwrapped standard. (1)*
- Submit a suggestion for an unwrapped standard. (2)*
- Print an unwrapped standard. (3)*

You can access the online help at any time by clicking on the  button at the top of the Curriculum Engine.

Calendar

- Switch between *Day, Week, and Month* views on the calendar. (1)
- Turn the calendar scroll on. (2)
- Create a new calendar layer. (4)
- Edit your new calendar layer and change its lesson plan template and color. (5&6)
- Change the viewing access for a calendar layer so that anyone at your school can view it. (7)
- Add and remove an editor to your calendar layer. (7)
- Drag and drop objectives/standards on to the calendar. (12)
- Open a calendar item and change its title and text. (14)
- Duplicate a calendar item. (15)
- Drag a blank item to the calendar. (13)
- Create a blank calendar item without dragging. (13)
- Subscribe to a district holiday and PD calendar layer. (8)
- View only one calendar layer and hide all of the others. (9)
- Reorder your calendar layers. (10)
- Print next week's lesson plans grouped by day. (3)
- Print only one of your calendar layers. (3)
- Unsubscribe from the district's holiday and PD calendar layer. (11)
- Remove a calendar item. (16)
- Delete a calendar layer. (11)

* Only available for MS courses (e.g., Math 6) during the Spring 2011 Curriculum Engine pilot.



- Set your curriculum Quick Links.
(e.g., Mathematics 3, English Language Arts 3, Science 3, Social Studies 3)

- Create your calendar layers.
 - Layers for each content area?
 - Will any content areas be split (e.g., “Reading Small Group” / “Reading Whole Group”)?
 - Should calendar layer titles include the time (e.g., Math 9:00am - 10:10am)?
 - Who will have viewing access and editing access to each calendar layer?
 - What will the lesson plan template be for each calendar layer?

- Start using the Curriculum Engine by planning one full day.

- Print out your first day’s lesson plans and make revisions to calendar layers.

- Continue to use the Curriculum Engine to plan.